

**MINUTES of MEETING of ARGYLL AND BUTE HARBOUR BOARD held in the ON A HYBRID BASIS IN THE COUNCIL CHAMBER, KILMORY, LOCHGILPHEAD AND BY MICROSOFT TEAMS on THURSDAY, 12 SEPTEMBER 2024**

**Present:** Councillor Ross Moreland (Chair)

Councillor John Armour	Councillor Liz McCabe
Councillor Gordon Blair	Councillor Dougie McFadzean
Councillor Maurice Corry	Councillor Andrew Vennard
Councillor Fiona Howard	

**Also Present:** Councillor Amanda Hampsey Councillor Tommy Macpherson  
Councillor Julie McKenzie Councillor Yvonne McNeilly

**Attending:** Douglas Hendry, Executive Director  
Kirsty Flanagan, Executive Director  
David Logan, Head of Legal and Regulatory Services  
Jim Smith, Head of Roads and Infrastructure Services  
Scott Reid, Marine Operations Manager  
Stuart McLean, Committee Manager

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**NOTICE OF MOTION UNDER STANDING ORDER 14**

The Committee Manager advised that the following Notice of Motion Under Standing Order 14 had been received as a matter of urgency.

The Harbour Board resolves and agrees as follows:

1. That an additional meeting of the Harbour Board is duly convened on Wednesday 25 September 2024 (which said additional meeting of the Harbour Board is hereafter referred to as “the Meeting”);
2. That the purpose of the Meeting shall be to receive, note, and consider the Briefing Note circulated to Harbour Board Members on 11 September 2024.

Moved by Councillor Andrew Vennard, seconded by Councillor Maurice Corry.

The Chair ruled that he did not consider this item to be urgent and that it would be included as an item of business for the next ordinary meeting, unless it is disposed of in some other way before then.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3. MINUTES**

The Minutes of the meeting of the Argyll and Bute Harbour Board held on 21 March 2024 were approved as a correct record.

### **4. PORT MARINE SAFETY CODE**

The Harbour Board gave consideration to a report providing an update on the status of Argyll and Bute Council as Harbour Authority and its compliance with the Port Marine Safety Code

#### **Decision**

The Argyll and Bute Harbour Board –

1. noted the contents of the submitted report;
2. approved the Harbour Consultation Policy for inclusion with the Marine Safety Management System;
3. approved the Harbours and Pier use Policy for inclusion with the Marine Safety Management System; and
4. approved the Collection of Fees Policy for inclusion with the Marine Safety Management System.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services dated August 2024, submitted)

### **\* 5. MARINE ASSET MANAGEMENT PLAN**

The Harbour Board considered a report providing a review of the marine infrastructure works Marine Asset Management Plan. It included an update on significant and major programmes currently planned and underway within Argyll and Bute Council's Marine Asset Management Plan.

#### **Decision**

The Argyll and Bute Harbour Board –

1. noted the update on the major programmes currently being addressed within Argyll and Bute Council's Marine Asset Management Plan;
2. noted that £23.4 million worth of capital works were underway or about to commence in the financial year 2024 / 2025;
3. noted that there was a potential spend of c. £129 million over the next 5 years, the majority of which would support the new CMAL & CFL / CalMac fleet renewal;
4. noted the new Marine Asset Management Board structure for monitoring and managing marine infrastructure projects;

5. agreed to recommend to the Council, when setting the fees and charges for 2025 / 2026 that it approves an increase to piers and harbours fees and charges of 8% to generate sufficient income to develop the Council's marine infrastructure.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services dated September 2024, submitted)

## **6. ARGYLL AND BUTE HARBOUR BOARD WORKPLAN**

The Argyll and Bute Harbour Board workplan was before the Harbour Board for noting.

### **Decision**

The Argyll and Bute Harbour Board noted the content of the workplan.

(Reference: Argyll and Bute Harbour Board Work Plan dated 12 September 2024, submitted)

## **7. NOTICE OF MOTION UNDER STANDING ORDER 13**

The following Notice of Motion Under Standing Order 13 was before the Harbour Board for consideration:

The Harbour Board resolves and agrees as follows:

1. That Council Officers are instructed to prepare reports showing statements of account of the annual income and expenditure for each of the 8 statutory harbour authorities where the Council is the statutory harbour authority, for the noting by the Harbour Board; declaring that the said reports shall be prepared on an annual basis, commencing with the relevant statements of account for the 2024/2025 financial year, and provided for noting by the Harbour Board at duly Public Document Pack convened ordinary meetings of the Harbour Board each calendar year;
2. That Council Officers are instructed to prepare a report on the options for the future financial reporting regime of the portfolio of Piers, Harbours, and other maritime facilities managed by the Council, for consideration by the Harbour Board in due course, together with a report outlining the options for the non-financial performance reporting of the portfolio of Piers, Harbours, and other maritime facilities managed by the Council; declaring that the said reports shall be prepared and provided for consideration by the Harbour Board no later than the last ordinary meeting of the Harbour Board held during the 2025 calendar year.

Moved by Councillor Andrew Vennard, seconded by Councillor Maurice Corry.

### **Amendment**

In terms of the Council's Constitution, the Authority's Chief Financial Officer has responsibility for the administration of the financial affairs of the Council, and is requested by the Board to bring a report to a future meeting setting out the arrangements for financial reporting in respect of all the Council's Piers, Harbours and Marine assets.

Moved by Councillor Ross Moreland, seconded by Councillor John Armour.

As the meeting was being held on a hybrid basis, the vote required to be taken by calling the Roll and Members voted as follows –

**Motion**

**Amendment**

Councillor Corry  
Councillor Howard  
Councillor McCabe  
Councillor Vennard

Councillor Armour  
Councillor Blair  
Councillor McFadzean  
Councillor Moreland

**Decision**

On there being an equality of votes with the Motion receiving 4 votes and the Amendment receiving 4 votes, the Chair gave his casting vote to the Amendment and the Harbour Board resolved accordingly.

(Reference: Notice of Motion Under Standing Order 13 proposed by Councillor Andrew Vennard, seconded by Councillor Maurice Corry, submitted and amended, and Amendment by Councillor Ross Moreland, seconded by Councillor John Armour, tabled)